



Dear Parents/Guardians,

21st October, 2020

Dictation Accommodations and Declaration of Secrecy

According to guidelines issued by the EDB, schools are responsible for providing support to students with special educational needs. Therefore our school will have Chinese and English dictation accommodations. Details are as follows:

Students will receive the actual dictation content of Chinese and English dictation at the beginning of the first and second term. Parents and students should understand that the document is for revision only. The coverage of dictation cannot be disclosed. A flexible marking scheme is adopted as follows:

Chinese: Dictation accommodations – Part 1 (Vocabulary)	
P.2	Marks deducted for each mistake will be reduced from 10 to 5. If there are more than two mistakes in one phrase, no marks will be given.
P.3 –P.6	Marks deducted for each mistake will be reduced from 5 to 2. If there are more than two mistakes in one phrase, no marks will be given.
English: Dictation accommodations: Part B (Sentences or Paragraphs)	
P.2-P.6	For Part A & C, no accommodation will be provided.
	Part B P.2: 3 marks will be deducted for each wrong word. P.3-P.6 2 marks will be deducted for each wrong word.

Yours faithfully,
Mr. Chan Chun Wah
Principal

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Reply-Slip

(20-023E)

Dear Principal,

I have read the “**Dictation Accommodations and Declaration of Secrecy**” Circular.

Class () Student’s Name: _____

Student’s Signature: _____

Parent’s/Guardian’s Signature: _____

Date: _____