



Dear Parents/Guardians,

17th November, 2023

Crackin' Christmas Parent Volunteers' Recruitment

The Christmas event "Crackin' Christmas" is scheduled to be held on Tuesday, 19th December, 2023. On that day, the school has organised a series of activities for students and invited parents and children from the Yan Oi Tong Allan Yap Kindergarten to participate. Due to the numerous booth activities and hospitality requirements, we sincerely invite parents to be volunteers on that day. To ensure the smooth completion of the event with abundant manpower, we hope everyone will actively participate. Details are as follows:

Date:	Tuesday, 19 th December, 2023
Time:	8:15 a.m. - 1:00 p.m.
Service Scope:	1. Setting up booths 2. Managing booths 3. Guiding kindergarten students to participate in activities
Remarks:	You can wear Christmas-themed clothing.

Yours faithfully,
Mr. Chan Chun Wah
Principal

Reply Slip

(PTA23-011E)

Dear Principal,

I have read the circular **Crackin' Christmas Parent Volunteers' Recruitment**,

and I * **will** attend the event as scheduled /

am unable to attend event.

Parent Volunteer Information	
Parent's Name:	
Parent's Gender:	Female / Male
Contact Number:	
Relationship with students:	

Class () Student Name : _____

Parent's/Guardian's Signature : _____

Date : _____

* Please tick as appropriate.