



LKWFS Lau Tak Yung Memorial School  
Parent-Teacher Association

Address: 263 Wu Chui Road, Tuen Mun Contact number: 2404 5333 / 2441 1772

PTA21-003E

18<sup>th</sup> October, 2021

Dear Parents,

**Regarding the “Election of Executive Committee of Parent-Teacher Association”**

The Parent-Teacher Association has always actively organized various activities, such as parent-child trips, fundraising activities, parent interest classes, etc. By participating in school activities, parents can not only improve parent-child relationships, but also enhance their understanding of the campus life of their children. This year's parent-teacher association executive committee election will be held on Saturday, 20<sup>th</sup> November, 2021. Parents are welcome to participate in the election. The detailed rules are listed as follows:

Number of PTA committee members:	7 (including 1 chairperson, 6 executive committees)
Participation method:	Retrieve the registration form from the school office and return it along with the political platform to the school office on or before Friday, 1 <sup>st</sup> November.
Candidate Eligibility:	Parents or guardians of students currently attending the school, including their guardians or actual custodians, are eligible to be candidates.

Our association's smooth progress of all activities is thanks to the help of all committee members, parent volunteers and member support. All parents please actively participate in the election and let's contribute to cultivating a happy school life for our children!

Yours faithfully,  
Ms. Lau Chui Yan

Election Director of the Parent-Teacher Association Executive Committee

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Reply Slip

(PTA21-003E)

Dear Principal,

I have read and understood the circular of “**Election of Executive Committee of Parent-Teacher Association**” and I \*  **decided to** /  **decided not to** participate the above election and become a candidate. I will go to the school office later to receive a form to fill in my election platform.

Class ( ) Student Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

\*Please tick ✓ as appropriate

Note: Class teachers after collecting the circulars, please give them and the application form to Vice Principal Ng Mei Wah before 20<sup>th</sup> October, 2021.