



Dear Parents/Guardians,

19th September, 2023

Arrangements for the “2023-2024 Extracurricular Activity Enrollment”

To enable students to develop whole-person development, the school will start a moderate amount of Extra Curricular Activities. Registration details are as follows:

1. Students can fill in at least 1 choice and at most 3 choices. If the number of participants for a particular activity is insufficient, the activity may be cancelled. We recommend listing at least 2 choices to allow for better planning by the school.
2. To ensure the continuity of learning, students who participated in the same activity in the previous academic year will receive priority enrollment. If the number of applicants exceeds the limit, students who have not been admitted to the activity will be given priority. If there are still spaces, they will be admitted by lottery.
3. Admitted students will receive an admission notice on or before Friday, 6th October, 2023 which will be posted on P.72 "Notice of Extra Curricular Activities" in the student handbook. The admission notice will show the activity name, fees, class date, time and venue, please keep it safe. Students who are not admitted will not be notified otherwise.
4. After students complete the first session of the activity, students need to pay the activity fee with their smart card account to confirm their participation in the activity. If the account balance is insufficient, parents can go to the school office to increase funds by cash. Once the fee is paid, no refunds will be made upon withdrawal from the activity due to personal reasons.
5. For the details of the activities, please refer to the "Extracurricular Activities List" on the back page. The fees shown on the list are the amount that parents need to pay after the Life-wide Learning Grant is deducted. Unless otherwise stated, the fees already include tutor fees and material fees.
6. The first session of class of the first extracurricular activities on Saturday will be on 16th October, 2023 and the detailed dates will be shown in the admission notice.

*Remarks: Students who are confirmed by the school as eligible to receive the 'Student Activity Support Allowance' can receive subsidy of maximum HK\$960. However, students are required to pay the fees upfront. The school will refund the amount at the end of the next semester on the comprehensive balance sheet. The actual refund amount depends on the usage of the allowances mentioned. For more details, please refer to the Notice 23-008E.

Yours faithfully,
Mr. Chan Chun Wah
Principal

Reply Slip

(23-041E)

Dear Principal,

I have read the circular **Arrangements for “Registration for the first Saturday Extra Curricular Activities”**.

* my child would like to participate in 1 / 2 extracurricular activity(s).

(Please fill in the activity number on the lines, i.e. A1.)

First choice: _____ Second choice: _____ Third choice: _____

my child would need to order musical instruments from contractors.

(Applicable if interested in participating in violin or Hawaiian ukelele activities)

The dismissal method for my child is: Return home themselves / Pickup by parents

My child is not able to participate in extracurricular activities.

Class () Student Name : _____

Parent's/Guardian's Signature : _____

Date : _____

*Please tick as appropriate.

Please return it to class teachers on or before 22th September, 2023. Overdue payments would not be accepted.