



Dear Parents/Guardians:

7th December, 2022

Purchasing Second-term Learning Materials

The second term is coming soon. Our school will order second-term learning materials for the students.

Parents may choose to purchase the learning materials themselves or purchase through the school. Please sign the reply-slip and submit to the class teachers by 16/12/2022 (Friday).

If parents purchase the learning materials through the school, please go to the General Office to pay the fees from 4th - 5th January, 2023. You may pay by cash or cheque. (Please write the student's name and class at the back of the cheque, or you may leave it blank and the school will help chop on it.)

The payee is :

【The IMC of Lung Kong World Federation School Limited
Lau Tak Yung Memorial Primary School】

Category	P.1	P.2	P.3	P.4	P.5	P.6
Textbooks and Workbooks	916.20	916.20	974.90	1389.70	1389.70	1389.70
Books and Supplies	78.80	83.80	80.10	85.30	85.30	85.30
Total	995.00	1,000.00	1,055.00	1,475.00	1,475.00	1,475.00

Yours faithfully,
Mr. Chan Chun Wah
Principal

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Reply Slip (22-092E)

Dear Principal:

I have read and understood the circular “**Purchasing Second-term Learning Materials**”, and

* Commission the school to purchase #full / partial set of books and art materials. (if you only need to purchase some of the books, the school will issue a physical notice for the purchase the required books in a later date)

go to bookstores and purchase books myself.

Class () Student Name : _____

Parent's/Guardian's Signature : _____

Date : _____

* Please tick “✓” as appropriate.

Please cross out the inappropriate options.