



Dear Parents/Guardians,

28th September, 2022

Regarding the “Dictation Adjustments and Declaration of Secrecy”

According to the guidelines of the Education Bureau, schools must provide better and more appropriate support for students with special learning needs. Therefore, the school has made adjustments in the Chinese dictation and English dictation. Arrangements are as follows:

Students have received a copy of "Actual Dictation Coverage" of the Chinese subject in the first and second semesters. The actual English dictation coverage is the same as the dictation handbook. Parents/Guardians and students please ensure that this document is only for your children's review and its content is not further to be disclosed. The teacher will make adjustments accordingly to the needs of the students, as shown in the table below:

Chinese: Dictation Adjustments (no adjustments for B and C)	
Primary 2:	Adjustments for part A: Each deduction for incorrect words adjusted from 10 to 4 marks, if there are 2 or more incorrect words in a word, the word will receive zero marks.
Primary 3 to 6:	Adjustments for part A: Each deduction for incorrect words adjusted from 5 to 2 marks, if there are 2 or more incorrect words in a word, the word will receive zero marks.
English: Dictation Adjustments (no adjustments for part A and B)	
Primary 2 to 6:	Adjustments for part C: Each deduction for incorrect words adjusted from 2 to 1 mark.

Yours faithfully,
Mr. Chan Chun Wah
Principal

Reply Slip

(22-034E)

Dear Principal,

I have read and understood the circular **“Regarding the “Dictation Adjustments and Declaration of Secrecy”**.

Class () Student : _____

Student’s Signature : _____

Parent’s/Guardian’s Signature : _____

Date : _____

Note: Class teachers after collecting the circulars, please give them to Ms. Cheng.