



Dear Parents/Guardians,

1st September, 2021

Circular to Parents and Students in the academic year of 2022-2023

The new school year will start on the 1st September, 2021 detailed arrangements are set out as follows:

1. The arrangements of first 2 school days and on Monday, 5th September, 2022 as follow:

Date	Start	Dismiss	Remarks
1/9 (Thr) and 2/9(Fri)	8:30 a.m.	11:30 a.m.	Students must wear proper summer uniform and a mask to school.
5/9 (Mon) and Onward		1:00 p.m.	Students must wear summer uniform or PE uniform according to the timetable and a mask to school.

2. According to the guideline issued by Education Bureau (EDB), all the teachers, staff and students are required for measuring body temperature and undergoing Rapid Antigen Test (RATs) everyday before going to school. Only persons obtained RAT negative results can return to school to work on study. Parents/guardians must assist your children to finish measuring body temperature and undergoing RATs. It is necessary to fill in and sign the 'Record Sheet for Body Temperature and Rapid Antigen Test' which is distributed on 1st September, 2022. It will be checked by teachers at school. If students do not do the RATs, parents will be called to pick their child home.

★ According to the guideline issued by EDB, students must start doing the RATs from Tuesday, 30th August, 2022 and record it down the body temperature with 'positive' or 'negative' result next to in on a blank paper on Friday, 2nd September, 2022, all these data should be filled and signed on the 'Record sheet for body temperature RATs'.

If the result is positive, please do not go back to school and call back to the general office. Then report to Centre of Health Protection (CHP) of the Department of Health through 'Declaration system for individuals tested positive for COV-19 using RATs'.

3. School Gate Opening Hours:

Wu Chui Road Front gate and Playground Side gate Opening Hours:

- ✧ School's start time—From 8:00 a.m. to 8:30 p.m. (Only open Wu Chui Road Front gate)
- ✧ School's end time—From 1:00 p.m. to 1:15 p.m. (Open Wu Chui Road Front gate and Playground side gate)

For the students' safety, the school gate will remain locked except for the above timeslots where it will be open along with the janitors' assistance. Parents visiting can ring the doorbell and wait for permission to enter the school.

The side door of the parking lot is only used for vehicle entry and exits. For safety reasons, parents and students please do not use it.

4. Lessons and Recess Arrangements:

To minimize risk of infection, face-to-face classes will be seated in a single row in a "face-to-back" manner. Teachers will also conduct lessons in one direction. Students should ensure they practice proper social distancing during recess and washroom queues. To prevent cross-infection, the school's tuck shop will be temporarily closed, drinking fountains will also be temporarily out of service. Students should have a proper breakfast before coming to school. Students should also bring their own water bottle with sufficient water.



5. Dismissal Arrangements:

School will end at 1:00 p.m. Parents can choose from the following dismissal methods:

- Parents pickup (P.1 to P.3 students will be dismissed at the playground; P.4 to P.6 students will be dismissed at the front gate)
- Designated Routes (Not applicable to P.1 students, except for those accompanied by brothers and sisters from the same school)
- School coach
- If there are any requests for changes in dismissal methods or student pickups, parents should notify their class teachers beforehand by using the “Parents and School Communication” notice on the Student Handbook.
- If students leave school early due to emergencies or sickness, parents must come to the school office in person to complete the early dismissal procedure, before leaving the school with their children.

6. Student Photo-taking

Students will have their photos taken on 6th September, 2022 students from primary 1 to 6 are required to wear proper summer school uniform.

7. The arrangement of school entry for parents

When parents enter school, they must use ‘Leave Home Safe’ mobile app to scan the QR code and show the record of Vaccine Pass. Amber code will not be entertained to enter school.

8. Parent-School Communication Arrangements:

- Teachers will contact parents via phone, email, notes, circulars, or WeChat. (Phone: +852 9770 4119; Account ID: Ityschool)
- If students are injured on the campus, the school will send the student to Accident & Emergency (A&E) and notify their parents as soon as possible. Parents notified by the school should immediately meetup with their students. (Parents are responsible for medical expenses)

9. Arrangements for Cross-border Students:

As the Education Bureau have no arrangements for the resumption of classes for Cross-border students, in order to allow Cross-border students to keep up with their learning progress, the school will arrange real-time lesson broadcasts through Microsoft Teams.

For inquires, feel free to contact the Class teachers via phone 2404 5333.

Yours faithfully,
Mr. Chan Chun Wah
Principal