



Dear Parents/Guardians,

6th July, 2022

2020-2022 Secondary School Places Allocation

The announcement date and student registration dates of this year's Secondary School Places Allocation are as follows:

1.	Item	Date	Time	Venue
	Announcement of Allocation Results	Tuesday, 26 th July, 2022	8:30 a.m.	The School
	Check-in and Registration	Tuesday, 28 th July, 2022 and Friday, 29 th July, 2022	9:00 a.m. - 12.30 p.m. 2.00 p.m. - 4:00 p.m.	Allocated Secondary School
	Pre-Secondary One Hong Kong Attainment Test	Tuesday, 2 nd August, 2022	9:00 a.m.	Allocated Secondary School

- On Tuesday, 26th July, 2022 P.6 students will return to school according to their normal lesson time, the class teacher will distribute the allocation results and related information, class dismissal will be around 9 a.m. If parents are accompanying your child to school, you must use the "Leave Home Safe" mobile app to scan the school's QR code and show the vaccination record for the purpose of the "Vaccine Pass" to be allowed to enter the school.
- Students (parents are advised to accompany their child to the secondary school) must register at the allocated secondary school during the registration period or their enrollment will be cancelled by the school.
- If the student (especially cross-border students) is unable to return to school to collect the allocation results in person, parents should authorize on paper to go through the admission registration procedure in representation of your child, and fill out the* "Letter of Authorisation for Registration of Secondary 1 Students" and return it to the school. On the day of allocation results announcement, authorised personnel must bring their identification documents and go to the school to collect the related student's original copy of "Admission Slip" and "Letter of Authorisation for Registration of Secondary 1 Students" in person.
- If parents/guardians have genuine difficulties in collecting the "Admission Slip" personally or through an authorised representative and going to the allocated secondary school of your child to complete the Secondary 1 registration procedures, the class teacher will inform their child of their allocation results via phone on the day of the results announcement.
- Students must bring the following student related documents when going to secondary schools to check-in and register:
 - ✧ "Admission Slip";
 - ✧ Original copy of their Hong Kong Birth Certificate, Hong Kong ID Card or identification documents with local Hong Kong Residence Identity and birth date;
 - ✧ Two recent copies of half-length passport photos.
- Reminders below for students when going to secondary schools for registration:
 - ✧ Must go to the allocated secondary school and check in on time;
 - ✧ When going through the admission registration procedures, students must submit the "Admission Slip" to the school; the "Allocation Slip" is kept by students or parents.
 - ✧ If the student wishes to transfer to school B after completing the admission registration procedures at school A, the student must retrieve the "Admission Slip" from school A, school A will cancel the student's admission at the same time;
 - ✧ All SSPA participating secondary schools will not admit students who are unable to submit the "Admission Slip";
 - ✧ If students/parents or guardians are not in Hong Kong at the time of registration, their authorised representative should bring the** "Letter of Authorisation for Registration of Secondary 1 Students" to the allocated secondary school for registration, the authorisation letter can be collected from the school.
 - ✧ If the authorised representative fails to go to the secondary school to go through the registration procedures on the student's behalf, the student's place will no longer be retained.
 - ✧ Any application involving** "Cross-net Transfer", such as choosing other School Nets due to relocation or other reasons, must be given approval in advance from the secretary of the Area Committee of the school net of the secondary school to which the student wishes to transfer to, for it to be handled.
- If students lost the "Allocation Certificate" and/or "Admission Slip", they should apply for a re-issue from the Education Bureau's School Places Allocation Section as soon as possible.
- During the registration dates, if there are tropical cyclone, red rain, or black rain, please pay attention to the announcements of the Education Bureau through radio or television broadcasts to be notified of any special arrangements.
- Parents please pay attention to the "Parents Reminders" on the back of the allocation certificate.

* Students' Parents can bring their personal and their handler's ID card and come to the school to apply or the "Letter of Authorisation for Registration of Secondary 1 Students".

** Those who have applied for "Cross-net Allocation" do not need to apply again.

Yours faithfully,
Mr. Chan Chun Wah
Principal