



Dear Parents/Guardians,

5<sup>th</sup> October, 2021

### Regarding the “Trick or Treat for Charity” Activity and Donations

In order to enhance students' interest in learning English and cultivate the habit of being helpful and actively participating in social charity activities, the school will organize a fundraising event "Trick and Treat for Charity" on Thursday, 28<sup>th</sup> October. All the money raised in this event will be donated to the Community Chest.

Students only need to make a donation in order to wear the "Community Chest Costume Day" sticker and go to school in casual clothing or Halloween costumes on the day of “Trick or Treat for Charity”. The English department has also arranged Halloween activities for students to learn in a relaxing and fun atmosphere on that day.

Please fill in the reply slip and return it to the class teacher before Friday, 8<sup>th</sup> October along with the donations. If payment is made by cheque, please make it payable to "The Community Chest of Hong Kong" and cross it and please write the school name, student's name and class on the back of the cheque.

Things to note:

1. For donations of HK\$100 or more, an official receipt will be issued.
2. Halloween costumes should not be too long, so as not to affect participating in activities.
3. Casual clothes should also be proper and appropriate. If there are PE classes on that day, you must wear light clothing and sports shoes to school.
4. For appearance, students' hair must be neatly combed and must wear leather shoes or sports shoes and socks. Open-toed sandals or slippers are not allowed.
5. The details of the activity will be notified to students and parents through circulars later.

Yours faithfully,  
Mr. Chan Chun Wah  
Principal

Reply Slip

(21-031E)

Dear Principal,

I have read the circular “**Regarding the ‘Trick or Treat for Charity’ Activity and Donations**” and I

\*  **wish** to donate HK\$( ) and support the community chest and participate in the “Trick or Treat for Charity” activity.

**need** a receipt (must donate HK\$100 or more) (Donor's name: \_\_\_\_\_).

**do not wish** to donate.

Class ( ) Student Name : \_\_\_\_\_

Parent's Signature : \_\_\_\_\_

Date : \_\_\_\_\_

\* Please tick as appropriate.

Note: This circular is related to donations. The school will issue a paper circular, students need to return the paper reply slip to school.