



Dear Parents/ Guardians,

8th January, 2021

Arrangement of P.1-P.4 Online Classes

As the situation of COVID-19 remains severe, the Education Bureau announced that all schools would further suspend face-to-face classes and school activities after their scheduled Christmas holidays until 10th January, 2021. Schools can arrange students of any individual level to return to schools in the morning to attend half-day face-to-face classes or take examinations.

Considering the fact that P.1-P.4 students are relatively young, and that P.5-P.6 students have to prepare for the examination for score submission, we have decided to arrange for P.5 and P.6 students to return to school to attend half-day face-to-face classes and take examinations in two phases. P.1-P.4 students will continue to have online lessons. Details are as follows:

1. Arrangements of P.1-P.4 online classes :

- From 11th January, 2021 (Monday) to 9th February, 2021 (Tuesday), P.1-P.4 students are required to go to the school website ‘LTY Learn From Home’ to attend online lesson (MS Teams) from Monday to Friday.
- The online class starts from 9:00a.m. to 12:45p.m.
- On 9th February, 2021 (Tuesday), the last lesson will be for Chinese cultural activities.

2. Arrangements P.1-P.4 Online Assessments:

Sun	Mon	Tue	Wed	Thur	Fri	Sat	Time Slot		
							P.1-P.2	P.3	P.4
10/1	11/1	12/1	13/1	14/1	15/1	16/1	2:00 - 2:30	2:30 - 3:00	3:00 - 3:30
P.1-P.4 (Parents go to school to collect assessment papers)									
17/1	18/1	19/1	20/1	21/1	22/1	23/1			
P.1-P.4 Online Assessments during the lessons					(P.1-P.4) Parents go to school to submit the completed assessment papers.				
24/1	25/1	26/1	27/1	28/1	29/1	30/1			
(P.1-P.4) Parents go to school to collect the marked assessment papers.									
31/1	1/2	2/2	3/2	4/2	5/2	6/2			
7/2	8/2	9/2	10/2	11/2	12/2	13/2			
Lunar New Year Holiday (10/2/2021-19/2/2021)									

- The online assessments will be conducted during the lessons from 18th January, 2021 (Monday) to 21st January, 2021 (Thursday)
- During the assessment, students **must turn on the webcam** and **mute the mic**.
- Parents should provide a **quiet environment** for students so that the online assessments can be conducted smoothly.
- Teachers will explain the content of the assessment papers after marking.
- The assessments are for monitoring students’ learning progress. There is **no mark** calculation for student report.
- Students must submit all the assessment papers after the resumption of face-to-face classes.
- Cross-boundary students must sign in to MS Teams for the online assessments. (The webcam has to be turned on.) Then they have to upload the papers to the MS Teams chat room so that teachers can mark their papers.

If you have enquiries, please contact Miss Ng Mei Wah (Vice Prinaipal) at 2404 5333.

Yours faithfully,
Mr. Chan Chun Wah
Principal