



Dear Parents/ Guardians,

1st December, 2020

Arrangements for Suspension of Face-to-face Classes

In light of the worsening situation of the COVID-19 epidemic, the government announced that all schools would suspend face-to-face classes and school activities starting from 2nd December, 2020 (Wednesday) this year until the beginning of school Christmas holidays. The arrangements of online lessons for each level are as follows:

1. P.1-P.6 Online Learning at Home

- From 2nd December, 2020 (Wednesday), P.1 to P.6 students are required to go to the school website ‘LTY Learn From Home’ to attend online lesson (MS Teams) from Monday to Friday.
- The online class starts from 9:00a.m. to 12:45p.m. (including Chinese, English, Mathematics and General Studies).

Time	Arrangements
9:00 - 9:45	(NET) lesson
9:45- 10:00	Recess
10:00- 10:45	1 st lesson
10:45 - 11:00	Recess
11:00- 11:45	2 nd lesson
11:45 - 12:00	Recess
12:00- 12:45	3 rd lesson

- The subject teacher will distribute daily homework in the Microsoft Teams chat room according to the progression of each class.
 - For Visual Arts, Music, Physical Education, Computer Studies, Library, and Civic Education, educational videos will be uploaded to the school website from time to time.
2. Christmas and New Year holidays will begin on 22nd December, 2020 (Tuesday) and end on 2nd January, 2020 (Saturday). ‘LTY Learn From Home’ will be suspended in this period. We will distribute holiday assignments today. Student should complete the holiday homework during the holiday and submit it when they return to school.
 3. The English Activity Day and the Christmas party scheduled on 18th and 21st December, 2020 will be cancelled. Instead there will be online lessons.
 4. Classes will resume on 4th January, 2021 (Monday). Students must wear winter school uniforms and surgical masks when they return to school.

Parents shall encourage their children to attend the online lessons on time to facilitate learning process. For enquiries, please call 2404 5333.

Yours faithfully
Mr. Chan Chun Wah
Principal

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Reply Slip

(20-059E)

Dear Principal,

The content of the circular (20-059E) “**Arrangements for Suspension of Face-to-face Classes**” has been noted.

Class () Student’s Name: _____

Parent’s/Guardian’s Signature: _____

Date: _____