



Dear Parents/Guardians,

20th November, 2020.

Preparation for Class Suspension

Since the Covid-19 epidemic is still not under control, the government may announce further class suspension at any time. Therefore we have made the following arrangements to make sure that students can continue to learn from home during class suspension. We will keep parents informed of the latest arrangements by e-School.

First two days of class suspension:

- No online lessons.
- For P.1 - P.3: Chinese, English and Mathematics teachers will use Microsoft Teams to upload assignments so that students can complete the exercise at home. Students are required to submit the homework after class resumption.
- For P.4 - P.6: Chinese, English and Mathematics teachers will use Microsoft Teams to upload STAR exercise so that students can complete the exercise at home.

From the third day onwards:

- Students are required to go to the school website 'LTY Learn From Home' to attend online lesson (MS Teams) every day.
- For P.1 - P.6, the online lessons will start at 9:00 a.m. and end at 12:45 p.m. (Chinese, English, Mathematics and General Studies)
- For Visual Arts, Music, Physical Education, Computer Studies, Library, and Civic Education, educational videos will be uploaded to the school website from time to time.
- Teachers will use MS Teams (chat room) to assign homework based on the learning progress of each class. Students are required to complete the homework and submit the assignments to MS Teams (chat room).

We will continue to take the temperature of all people entering the school campus. Students who have symptoms of a fever or respiratory tract infection must not go to school and should see a doctor immediately. If you have any enquiries, please call 2404 5333.

Yours faithfully,
Mr. Chan Chun Wah
Principal

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Reply Slip

(20-052E)

Dear Principal,

I have read the “**Preparation for Class Suspension**” circular.

Class () Student's Name: _____ ()

Parent's/Guardian's Signature: _____

Date: _____