



Dear Parents/Guardians,

16th October, 2020

The Community Chest Dress Casual Day

To encourage students to make a habit of helping others and participating in social service, we will have 'The Community Chest Dress Casual Day' on 29th October, 2020 (Thursday). All donations we receive will be sent to The Community Chest.

The application method is simple. Participants who donate to the Chest will be given 'The Community Chest Dress Casual Day' label and they can dress casually on that day.

Please submit the signed reply slip with the donation to your class teacher before 21st October, 2020 (Wednesday). Participants may choose to donate cash or write a crossed cheque payable to "The Community Chest of Hong Kong." Please write the student name and class overleaf.

Notes:

1. Official receipts will be issued to donors who contribute HK\$100 or above.
2. Casual wear should be neat and tidy.
3. If there is a P.E. lesson on that day, participants should wear sports clothes and shoes.
4. Participants should keep their hair tidy. They must wear either leather shoes or sports shoes. (Open toe sandals or slippers are not allowed)
5. No accessories (such as rings, earrings, bracelets or necklaces) are allowed.

Yours faithfully,
Mr. Chan Chun Wah
Principal

Since this circular is related to donations, students are required to submit the written reply slip.

Reply Slip

(20-031E)

Dear Principal,

The content of the circular (20-031E) about "**The Community Chest Dress Casual Day**" has been noted.

- * I have decided to make a donation \$_____ and participate in the event.
 I request an official receipt (contribute \$ 100 or above).
(Donor Name: _____).
 No donation.

Class () Student's Name : _____()

Parent's/Guardian's Signature : _____

Date : _____

*Please "☑" tick as appropriate.