



Dear Parents/Guardians,

15th October, 2020

P.1 Parent Meeting

It has been a month since school started and the first examination is approaching. To enhance the communication with P.1 parents and help them have a better understanding of our exam and assessment policies, we will have a parent meeting on 23rd October, 2020 (Friday). Details are as follows:

Date	23 rd October, 2020 (Friday)
Time	11:15 a.m. -12:45 p.m.
Venue	School hall (1 st floor)
Content:	1. Introduction of school assessment policies 2. P.1 Chinese, English, Mathematics, and General Studies teachers will share some tips about how to prepare for the examination

Yours faithfully,
Mr. Chan Chun Wah
Principal

Reply Slip

(20-030E)

Dear Principal,

The content of the circular (20-030E) about “**P.1 Parent Meeting**” has been noted.

I have decided that * I **will** attend the parent meeting on 23rd October,2020.

I **will not** attend the parent meeting.

Class () Student's Name : _____()

Parent's/Guardian's Signature : _____

Date : _____